

## **Fullerton College**

### **Distance Education Advisory Committee Minutes**

May 26, 2026 (2:00 P.M. – 3:30 P.M.)

**Chair:** Darnell Kemp, Distance Education Director

**Resource Member:** Cory Thomas, Instructional Designer

**Attendance:** Janna Anderson, Tracy Guild, Kelly Klassen, Michelle Loy, Kristin Mihaylovich, Eddie Rapp, Marcus Wilson

### **Mission and Purpose**

DEAC defines a common vision for distance education at the College. It establishes goals and charts the coordinated implementation of distance learning across the campus. In addition, DEAC positions the College to respond most effectively and efficiently to growth in demand and to the rapidly changing technological opportunities within the field of e-learning. Among DEAC's goals are to:

- Increase student success and retention
- Increase student access
- Increase faculty training in DE methods, technologies, and assessment practices
- Increase student support and training for application to DE classes
- Support the academic rigor of the DE curriculum
- Support academic integrity

### **2026-2031 Strategic Goals**

- Strategic Goal #1: Strengthen and sustain the college's robust Distance Education Office to serve as a leader in advancing online teaching and learning, supporting students, faculty, and staff with best practices, professional development, and ensuring the office continues to evolve in response to emerging technologies and campus-wide needs.
- Strategic Goal #2: Advance the college's mission for distance education by expanding and strengthening online learning across the campus to meet growing demand and evolving technologies. This includes enhancing faculty training and support, safeguarding academic integrity, and strategically utilizing the current budget while advocating for additional funding to address the increasing demand for online courses and digital learning resources.
- Strategic Goal #3: Engage in continued research and explore current, new, or improved technologies that support diverse student needs and assist instructors in creating courses while maintaining accessibility standards

### **Agenda**

#### **1. Minutes and updates from the last meeting**

- Previous meeting minutes and related information have been updated and posted to the website

#### **2. District Technology Committee update**

- Discussed HyFlex classes and related technology considerations
- Discussed the recent Canvas security breach along with associated concerns
- Continued discussion regarding AI-related topics

#### **3. Campus Technology Committee update**

- No Campus Technology Committee meeting was held since the last update
- The proposed change was approved to establish a Faculty Technology Coordinator position
- The Faculty Technology Coordinator will serve as co-chair of the Campus Technology Committee

#### **4. June 1 Canvas Updates**

- Canvas will introduce a customizable student dashboard
  - The update will apply to students and will not change the faculty dashboard
- New student widgets will provide easier access to grades and are customizable
- The DesignPlus Wizard and Mini DesignPlus Sidebar will provide a faster way for faculty to access and add content blocks
- Faculty discussed feedback from the various divisions regarding the Canvas updates

#### **5. Ensuring Quality in Online Courses – Continuing Discussion**

- Continued discussion on ensuring quality in online courses, with a focus on student interaction and engagement

#### **6. Steering Committee Recommendations for RSI**

- Discussed a proposed process for reviewing Distance Education (DE) courses for Regular and Substantive Interaction (RSI)
- The recommendation will be brought to the Academic Senate in Fall 2026
- The review process is proposed to begin in Spring 2027, with reviews continuing each spring for two additional years
- Training and support will be provided based on the results of the reviews
- Discussed providing grading feedback to students as part of the RSI review
- Committee members discussed reviewing RSI models and practices from surrounding colleges, including Cerritos College and Mt. San Antonio College

#### **7. Proposed Title 5 Changes**

- Reviewed the proposed Title 5 changes included in the document available in the Canvas DEAC module
- Discussed changing the terminology from synchronous/asynchronous to broader modality terminology
- Further review of the document is needed to determine appropriate wording and rephrasing

#### **8. General Discussion**

- Business faculty would like to open courses earlier for students to begin working on course materials in advance. However, courses cannot legally be made available to students before the official start of the term

**Meeting adjourned: 3:10 P.M.**

**Minutes taken by: Maria Rodriguez**